

NEW PATIENT SCHEDULING DEMOGRAPHICS

ALL INFORMATION IS REQUIRED FOR SCHEDULING APPOINTMENTS. PLEASE COMPLETE ENTIRE FORM

SELECT ONE PREFERRED PCP BELOW:

Accepting New Patients Now:

Not Accepting New Patients At This Time:

Monticello - ___ Narain Mandhan, MD/ Crickett Engelbrecht, FNP-C
___ Glen Dust, MD / Cydney Longley, FNP
___ Lauren Fore, MD
___ David Liss, FNP

Evelyn Huang, MD
Brian Yocks, MD
Lauren Coover, PA
Andrea Tirpak, APN, FNP-BC

Atwood ___ Tara Shutt, FNP-BC ___ Danielle Pare, FNP

Cerro Gordo ___ Jamey Witmer, FNP

LAST NAME _____ FIRST NAME _____ MIDDLE INIT _____

OTHER NAME KNOWN BY: _____

ADDRESS _____ PO BOX (IF APPLICABLE) _____

CITY _____ STATE _____ ZIP CODE _____

DOB _____ SS# _____

LANGUAGE SPOKEN _____ RACE _____ ETHNICITY _____ RELIGION _____

PHONE # _____ TYPE: ___ HOME ___ CELL ___ WORK

SECONDARY PHONE # _____ TYPE: ___ HOME ___ CELL ___ WORK

PREFERRED METHOD OF CONTACT:
[] CALL [] EMAIL
[] TEXT [] WRITTEN

EMAIL _____

EMPLOYER _____

ADDRESS _____ PHONE _____

OCCUPATION _____ STATUS (FT, PT, PRN) _____

GUARANTOR (IF PATIENT IS UNDER 18) _____

ADDRESS _____

PHONE # _____ TYPE: ___ HOME ___ CELL ___ WORK ___ OTHER

DOB _____ SS# _____

CONTINUED ON BACK

INSURANCE-PRIMARY* _____ MEMBER ID # _____ GROUP # _____

***SUBSCRIBER INFORMATION (IF NOT PATIENT):**

SUBSCRIBER NAME _____ RELATIONSHIP TO PATIENT _____

SUBSCRIBER ADDRESS _____

SUBSCRIBER PHONE # _____ TYPE: ___ HOME ___ CELL ___ WORK ___ OTHER

SUBSCRIBER DOB _____ SUBSCRIBER SS# _____

INSURANCE-SECONDARY* _____ MEMBER ID # _____ GROUP # _____

***SUBSCRIBER INFORMATION (IF NOT PATIENT):**

SUBSCRIBER NAME _____ RELATIONSHIP TO PATIENT _____

SUBSCRIBER ADDRESS _____

SUBSCRIBER PHONE # _____ TYPE: ___ HOME ___ CELL ___ WORK ___ OTHER

SUBSCRIBER DOB _____ SUBSCRIBER SS# _____

CONTACT INFORMATION (OTHER THAN PATIENT):

PRIMARY CONTACT

LAST NAME _____

FIRST NAME _____

RELATIONSHIP _____

PHONE # _____

COMPLETE ADDRESS _____

SECONDARY CONTACT

LAST NAME _____

FIRST NAME _____

RELATIONSHIP _____

PHONE # _____

COMPLETE ADDRESS _____

Authorization to Release Protected Health Information

Patient Name: _____ Date of Birth: _____

Mailing Address of Patient: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Last 4 digits of SSN: _____ MRN: _____

I authorize: Kirby Medical Group- Clinic Provider: _____ Kirby Medical Center - Hospital
 1000 Medical Center Dr., Monticello, IL 61856

To Release to: _____
 (Name of Health Care Facility, Individual, or Agency, etc.)

To Request from: _____ (Address)
 _____ (City, State, Zip) _____ (Phone) _____ (Fax)

Method of Release: Mail Pick up in Person at: HIM Department Emergency Dept. Registration Fax to 217-762-1702
 E-mail Service Provided by ScanSTAT E-mail Address: _____

SPECIFIC RECORDS TO BE RELEASED:

Clinic	Hospital
Dates: _____ to _____	Dates: _____ to _____
<input type="checkbox"/> Record Abstract (last 2 years) <input type="checkbox"/> Immunization Record <input type="checkbox"/> Mental Health (requires additional authorization form) <input type="checkbox"/> Other _____ <input type="checkbox"/> Provider Notes	<input type="checkbox"/> ED Visit(s) <input type="checkbox"/> Immunization Record <input type="checkbox"/> Laboratory Report(s) <input type="checkbox"/> Pathology <input type="checkbox"/> Radiology <input type="checkbox"/> Reports <input type="checkbox"/> CD Images <input type="checkbox"/> Inpatient Hospitalization <input type="checkbox"/> Abstract – H&P, Disc Sum, Progress Notes <input type="checkbox"/> Complete Stay <input type="checkbox"/> Operative Report(s) <input type="checkbox"/> Therapy Services <input type="checkbox"/> Other _____

I specifically authorize the release of information relating to:

Substance abuse (including alcohol/drug abuse treatment) HIV-related information (HIV/AIDS-related testing) & communicable disease(s) information

Genetic Information Child Abuse/Neglect Abuse of Adult with a Disability Sexual Assault Treatment

SIGNATURE OF PATIENT OR PERSONAL REPRESENTATIVE _____ DATE _____

The purpose of this disclosure of information is _____ continuing care _____.

(i.e., continuing care, insurance claim, legal counsel, etc.)

A separate special authorization must be completed to release mental health records.

- I have the right to inspect and obtain a copy of the records that are to be disclosed (CFR 164.524). I understand any disclosure of information carries with it the potential for an unauthorized re-disclosure and the information may not be protected by federal confidentiality rules.
- I understand that I am not required to sign this authorization in order to seek medical treatment at the above named facility, unless the sole purpose of my visit is to create health information for someone else's use. (Ex: Pre-employment physical)
- I understand that I may revoke this authorization at any time. I understand that if I want to revoke this authorization, I must provide a written revocation to the Health Information Management department of the above named facility. I understand that the revocation will not apply to information that was released previously.
- This authorization will expire on the following date or event: _____ . If I do not specify an expiration date or event, this authorization will expire in one year.
- I understand that I am entitled to a copy of this authorization.
- I understand there may be a charge to obtain a copy of these records.

ATTENTION: This is a legal document. Please read carefully. By signing, you agree that you understand and accept the terms on this form.

- If the patient is 18 years of age or older, the patient must sign and date the form.
- If the patient is 18 years of age or older and is incapable of signing, a legally authorized substitute may sign and date the form. Please indicate your legal authority and include documentation of your relationship:
 - Legal Guardian or Conservator Health Care Agent (Health Care Power of Attorney)
- If the patient is 17 years of age or younger, the patient's parent or legal guardian must sign and date the form, unless an exception exists under state or federal law. Please indicate your relationship: Parent Legal Guardian

Signature: _____ Date Signed: _____

Printed Name of Person Signing (if not patient): _____ Phone#: _____

STAFF USE ONLY

Verbal Authorization Given By: _____ Verbal Obtained by Staff Name: _____ Reason for Verbal: PHE Other: _____

Name Relationship to Patient

Records Given to Patient by Staff Name: _____ Type of ID Verified _____ Date: _____

HIM Registration Clinic

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HEALTH HISTORY QUESTIONNAIRE

Adult ≥12

All questions contained in this questionnaire are strictly confidential
and will become part of your medical record.

Name (Last, First, M.I.):	DOB:
<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> _____	
Previous or referring doctor:	Date of last physical exam:
Language spoken at home:	

PERSONAL HEALTH HISTORY

Childhood illness: <input type="checkbox"/> Measles <input type="checkbox"/> Mumps <input type="checkbox"/> Rubella <input type="checkbox"/> Chickenpox <input type="checkbox"/> Rheumatic Fever <input type="checkbox"/> Polio
Immunizations and dates (if known): <input type="checkbox"/> Tetanus <input type="checkbox"/> Pneumonia <input type="checkbox"/> COVID <input type="checkbox"/> Hepatitis <input type="checkbox"/> Chickenpox <input type="checkbox"/> Influenza <input type="checkbox"/> MMR <i>Measles, Mumps, Rubella</i>
Up to date with childhood vaccines? <input type="checkbox"/> Yes <input type="checkbox"/> No Why? _____

List any medical problems that other doctors have diagnosed:

Surgeries		
Year	Reason	Hospital

Other hospitalizations		
Year	Reason	Hospital

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NEW PATIENT INTAKE ADULT

Have you ever had blood transfusion?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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List your prescribed drugs and over-the-counter drugs, such as vitamins and inhalers:		
Name of Drug	Strength	Frequency Taken

Allergies to Medications	
Name of Drug	Reaction You Had

HEALTH HABITS AND PERSONAL SAFETY

ALL QUESTIONS CONTAINED IN THIS QUESTIONNAIRE ARE OPTIONAL AND WILL BE KEPT STRICTLY CONFIDENTIAL

Exercise	<input type="checkbox"/> Sedentary (No exercise) <input type="checkbox"/> Mild exercise <input type="checkbox"/> Occasional vigorous exercise <input type="checkbox"/> Regular vigorous exercise
Diet	Are you on a special diet? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, are you on a physician prescribed medical diet? <input type="checkbox"/> Yes <input type="checkbox"/> No # of meals you eat on an average day? Rank salt intake <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low Rank fat intake <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low Rank sugar intake <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
Caffeine	<input type="checkbox"/> None <input type="checkbox"/> Coffee <input type="checkbox"/> Tea <input type="checkbox"/> Cola # of cups/cans per day?
Dental Hygiene	<input type="checkbox"/> Been to dentist <input type="checkbox"/> Date of Last Appointment: _____

FAMILY HEALTH HISTORY

	AGE	SIGNIFICANT HEALTH PROBLEMS		AGE	SIGNIFICANT HEALTH PROBLEMS
Father			Children	<input type="checkbox"/> M	
				<input type="checkbox"/> F	
Mother				<input type="checkbox"/> M	
				<input type="checkbox"/> F	
Sibling	<input type="checkbox"/> M			<input type="checkbox"/> M	
	<input type="checkbox"/> F			<input type="checkbox"/> F	
	<input type="checkbox"/> M			<input type="checkbox"/> M	
	<input type="checkbox"/> F			<input type="checkbox"/> F	
	<input type="checkbox"/> M		Grandmother <i>Maternal</i>		
	<input type="checkbox"/> F		Grandmother <i>Paternal</i>		
	<input type="checkbox"/> M		Grandfather <i>Maternal</i>		
<input type="checkbox"/> F		Grandfather <i>Paternal</i>			

MENTAL HEALTH

Is stress a major problem for you?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you feel depressed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you panic when stressed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have problems with eating or your appetite?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you cry frequently?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever attempted suicide?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you seriously thought about hurting yourself?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have trouble sleeping?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been to a counselor?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

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Alcohol	Do you drink alcohol? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, what kind?
	How many drinks per week?
	Are you concerned about the amount you drink? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Have you considered stopping? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Have you ever experienced blackouts? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Are you prone to "binge" drinking? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Do you drive after drinking? <input type="checkbox"/> Yes <input type="checkbox"/> No
Tobacco	Do you use tobacco? <input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Cigarettes - pks/day <input type="checkbox"/> Chew - #/day <input type="checkbox"/> Pipe - #/day
	<input type="checkbox"/> # of years <input type="checkbox"/> Or year quit <input type="checkbox"/> Cigars - #/day
Drugs	Do you currently use recreational or street drugs? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Have you ever given yourself street drugs with a needle? <input type="checkbox"/> Yes <input type="checkbox"/> No
Sex	Are you sexually active? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, are you trying for a pregnancy? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If not trying for a pregnancy, list contraceptive or barrier method used:
	Any discomfort with intercourse? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Illness related to the Human Immunodeficiency Virus (HIV), such as AIDS, has become a major public health problem. Risk factors for this illness include intravenous drug use and unprotected sexual intercourse. Would you like to speak with your provider about your risk of this illness? <input type="checkbox"/> Yes <input type="checkbox"/> No
Personal Safety	Do you live alone? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Do you have frequent falls? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Do you have vision or hearing loss? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Do you have an Advance Directive or Living Will? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Would you like information on the preparation of these? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Physical and/or mental abuse have also become major public health issues in this country. This often takes the form of verbally threatening behavior or actual physical or sexual abuse. Would you like to discuss this issue with your provider? <input type="checkbox"/> Yes <input type="checkbox"/> No

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WOMEN ONLY

Date of onset of menstruation:

Date of last menstruation:

Period every _____ days

Heavy periods, irregularity, spotting, pain, or discharge? Yes No

Number of pregnancies _____ Number of live births _____

Are you pregnant or breastfeeding? Yes NoHave you had a D&C, hysterectomy, or Cesarean? Yes NoAny urinary tract, bladder, or kidney infections within the last year? Yes NoAny blood in your urine? Yes NoAny problems with control of urination? Yes NoAny hot flashes or sweating at night? Yes NoDo you have menstrual tension, pain, bloating, irritability, or other symptoms at or around the time of your period? Yes NoExperienced any recent breast tenderness, lumps, or nipple discharge? Yes No

Date of last Pap and rectal exam?

Date of last mammogram, if applicable:

Date of last colonoscopy, if applicable:

MEN ONLY

Do you usually get up to urinate during the night?

If yes, # of times _____

Do you feel pain or burning with urination?

Any blood in your urine?

Do you feel burning during discharge from penis?

Has the force of your urination decreased?

Have you had any kidney, bladder, or prostate infections within the last 12 months?

Do you have any problems emptying your bladder completely?

Any difficulty with erection or ejaculation?

Any testicle pain or swelling?

Date of last prostate and rectal exam?

Date of last colonoscopy, if applicable:

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OTHER PROBLEMS

Check if you have, or have had, any symptoms in the following areas to a significant degree and briefly explain.

<input type="checkbox"/> Skin	<input type="checkbox"/> Chest/Heart	<input type="checkbox"/> Recent changes in:
<input type="checkbox"/> Head/Neck	<input type="checkbox"/> Back	<input type="checkbox"/> Weight
<input type="checkbox"/> Ears	<input type="checkbox"/> Intestinal	<input type="checkbox"/> Energy Levels
<input type="checkbox"/> Nose	<input type="checkbox"/> Bladder	<input type="checkbox"/> Ability to sleep
<input type="checkbox"/> Throat	<input type="checkbox"/> Bowel	<input type="checkbox"/> Other pain/discomfort:
<input type="checkbox"/> Lungs	<input type="checkbox"/> Circulation	

HEALTH GOALS

Please list your top health goals and any factors preventing you from achieving those goals.

<input type="checkbox"/> Goal:	<input type="checkbox"/> Preventing Factors:
<input type="checkbox"/> Goal:	<input type="checkbox"/> Preventing Factors:
<input type="checkbox"/> Goal:	<input type="checkbox"/> Preventing Factors

Dear Patient,

We at Kirby Medical Group want to ensure we are fully successful in providing the care you deserve, in the setting which is most appropriate, while being financially responsible as a Medical Home. Please take a few minutes to answer the following questions and complete the checklist so that we can help guarantee that success. We are dedicated to our patients and want to help you reach your healthcare goals. Thank you for choosing Kirby Medical Group as your Patient-Centered Medical Home.

How often do you seek care in an Emergency Department?	<input type="checkbox"/> Less than once a year	<input type="checkbox"/> 2-3 times a year	<input type="checkbox"/> 3-5 times a year	<input type="checkbox"/> More frequently than 5 times a year
How often are you hospitalized for chronic illness? Leave blank if not applicable.	<input type="checkbox"/> Less than once a year	<input type="checkbox"/> 2-3 times a year	<input type="checkbox"/> 3-5 times a year	<input type="checkbox"/> More frequently than 5 times a year
Do you see any specialists for any diseases or chronic illnesses?	<input type="checkbox"/> Yes, please list:			
How many medications do you take on a daily basis:	<input type="checkbox"/> 0-2	<input type="checkbox"/> 3-5	<input type="checkbox"/> 5-7	<input type="checkbox"/> More than 7
Do you use any social or community services to help you meet your healthcare needs? Leave blank if not applicable.	<input type="checkbox"/> Yes, please list:			

NEW PATIENT CHECKLIST

<input type="checkbox"/> I have completed the Release of Records form or I have retrieved my health records and submitted to Kirby Medical Group. These include any screening records (colonoscopies, mammograms, lab work), vaccination records (if the patient is a child), medication lists, pharmacy records, surgical history, specialist visits (cardiology, pulmonology, rheumatology, etc.), or other pertinent history.
<input type="checkbox"/> I actively participated in choosing my provider at Kirby Medical Group, a provider was not assigned to me.
<input type="checkbox"/> I have submitted my up-to-date insurance information. If you do not have insurance, please see someone at the desk to obtain information on how we can help you find an insurance payor.
<input type="checkbox"/> I have been given information on Kirby Medical Group's No-Show and Appointment Cancellation Policies.
<input type="checkbox"/> I have been given information on Solution Reach, Kirby Medical Group's automated appointment reminder service and electronic communication portal.
<input type="checkbox"/> I have received a copy of information on the services we provide at each Kirby Medical Group location and services available at Kirby Medical Center.

Patient Signature

Thank you for taking the time to complete this information. If you have any questions, please see the front desk or you may contact Kirby Medical Group's clinic director, Sara Wells, at (217) 762-1701.

Date

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NEW PATIENT INTAKE ADULT

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